Monthly Key Accomplishments – November 2010

I. Asset Inventory Discussions

Participants: David Garriga, PDA; Jay Roberts, GA Power; Angela Westra, Chamber of Commerce; Barbara Grogan, Sumter Archway; Dennis Epps, CVIOG; Barry Blount, Mayor, City of Americus (unable to attend); Brad Lafevers, Heart of GA Railroad (unable to attend)

The local asset inventory team held an initial meeting in October to discuss the parameters of an asset inventory, and consider the various components that would be included in such an inventory. There was discussion about the usage of such information and who would have access for usage. There was also discussion as to what format such information might be captured, reproduced, accessed, etc... It was decided that additional research was needed to determine what information is currently known and the format in which it is maintained, as well as options for usage and reproduction.

Barbara met with the City/County GIS department, gathered information about the current system, and will meet in November with Eric McRae, UGA CVIOG, to discuss methods for analyzing the current information in regards to future development plans, as well as avenues for web hosting. As the project moves forwards, information will be collected and used with future growth planning.

II. IT Disaster Recovery Plan

Participants: 6 Students from UGA Terry College of Business; City of Americus: Charlotte Cotton, CAO, and all department managers.

The students met with the City of Americus on October 15th. They began the early stages or organizing an Information Technology Disaster Recovery Plan for the City of Americus. The students will develop an outline of procedures, points of contact and chain of command should various lead individuals be unable, physical file storage, server storage, and software backup procedures. Once the outline is developed, using the information provided during the October meeting, the students will then work with the City to further define each aspect of the process. When completed, the City of Americus will have an active Disaster Recovery Plan in the event of an emergency, ranging from simple power outage to any natural disaster that disables operations.