Archway Professional (Public Service Faculty)

The University of Georgia is seeking a qualified candidate to serve as the Archway Professional in Candler County, Georgia. The Archway Partnership was initiated to bring the University of Georgia’s expertise to communities and to facilitate community interaction with the University of Georgia.

General: The Archway Professional will spend approximately 90% of their time in the county and region and about 10% on the Athens campus. The Archway Professional serves as the portal to the full resources of the University of Georgia. The Archway Partnership is built on the premise of easy access to the University of Georgia and effective delivery of University of Georgia resources back to the community. In this regard, the Archway Professional is the point of contact in the community and as such represents the entire University.

Job Description: The Archway Professional is the lead person in the Archway community that works with community leaders to identify and address local needs. The Archway Professional reports to an Archway Operations Coordinator who works collaboratively with the local UGA faculty to identify appropriate higher education resources to address the local needs. The Archway Professional will: a) facilitate the meetings of the local Executive Committee and attend/lead meetings of various Issue Work Groups, b) assist the community in continually prioritizing their needs, c) coordinate Archway activities with other local University System of Georgia institutions and state agencies, d) work with the Archway Operations Coordinator to formulate county and regional priorities, e) visit the University of Georgia campus to meet with faculty, students, and administrators as needed, f) manage student and faculty involvement in local projects, and g) document activities and program impact.

Qualifications: Master’s degree preferred; Bachelor’s degree required; excellent interpersonal skills and experience in community and economic development, conducting community forums, facilitating group engagement processes are required. Familiarity with the local community’s issues and University of Georgia schools, colleges, and institutes is desirable. Candidate should have commensurate qualifications for appointment as a Public Service faculty member. Per recent Board of Regents’ policy, successful candidate will be required to submit to a background investigation.

Review of nominations and applications will begin immediately. Applications should include: 1) a letter of interest, 2) a curriculum vitae, and 3) the name, address, and phone number of three references. Applications received by September 30, 2015 will be assured full consideration. Email submission of materials as a PDF attachment is encouraged.

Send nominations or applications to:
Mr. Robert E. Gordon, Jr., JD, Director
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The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, gender identity, sexual orientation or protected veteran status.